



ADDITIONAL INFORMATION FOR WILSON BARN RENTALS

City of Livonia Parks & Recreation and Friends of the Barn
29350 West Chicago, Livonia, MI 48150

Dear Friend,

Thank you for your interest in holding your special event at the historic Wilson Barn. It is a pleasure to provide you with the requested Rental Agreement. Please be as descriptive and exact as possible when filling out the agreement as it will help to expedite your rental request. When we have received the signed agreement, your payment and security deposit, you will be contacted to confirm the rental date. Please also note that there are five (5) spots that must also be initialed in the Agreement. The Rental Agreement does not guarantee a locked in date until you receive confirmation from us. Rental dates are on a first come, first serve basis. Following is other pertinent information you will need to know to make your experience at the Wilson Barn enjoyable and successful.

1. Rentals are seasonal beginning after the second weekend in June through August .
2. If you would like to inspect the facilities, the Barn is open from 10:00 a.m. to 2:00 p.m. every Saturday from the third weekend in June to the last weekend in August during the Farmers Market.
3. The Barn is not heated, and its capacity is limited to approximately 110 people.
4. Renters are responsible for cleanup inside and outside the barn and returning picnic tables to their original location if they are moved.
5. For Livonia residents, the rental fee is \$150.00 for 5 hours, plus a \$50.00 security deposit. For non-residents, the rental fee is \$300.00 for 5 hours, plus a \$50.00 security deposit. We require one check for the rental fee and one check for the security deposit. Payment may be made by personal check or money order. Barring any damages or cleanup issues, the security deposit check will be returned after a review of the grounds by a Barn representative.
6. The Barn's lower level includes restrooms and a kitchenette equipped with a small microwave and large commercial refrigerator. Only that portion of the lower level is accessible to renters.
7. No alcoholic beverages are permitted in compliance with City ordinance.
8. No open flame is permitted inside the barn or within 50 feet of its exterior. Please note that sterno cans are *not* permitted.
9. No smoking is allowed inside the barn or within 50 feet of its exterior.
10. No helium balloons are permitted *inside* the Barn.

11. All events must be over and the premises must be vacated by 10:00 p.m. pursuant to City ordinance.
12. All vehicles are to be parked at Emerson Middle School located adjacent to and east of the Wilson Barn grounds. There is limited parking available behind the barn for seniors and/or handicap individuals.
13. The Friends of the Barn does not furnish or rent tables, chairs or other items. Picnic tables are provided inside and outside the barn. Any tables moved must be returned to their original location.

Please make your checks payable to: Friends of the Barn. The agreement and checks may be mailed to:

Barn Rental Inquiries
The Wilson Barn
29350 West Chicago
Livonia, MI 48150

We hope this information is helpful to you in planning your event. We look forward to receiving the agreement and being able to accommodate your party. Please feel free to contact us should you have any additional questions or concerns. One of the Barn Rental Coordinators will contact you to confirm your date upon receipt of your request. We truly appreciate your interest in our Historical Landmark, the Wilson Barn, and will do everything we can to make your experience wonderful.

Best Regards,

Judy Smith and George Simmons
Barn Rental Coordinators

734 427-4311
Wilsonbarn.us@gmail.com
www.wilsonbarn.us